



**Thorpe Hesley
Primary School**



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Foundation Stage Risk Assessment

Taken to Local Governing Board – Curriculum, Data and Safeguarding

On:

To be reviewed **annually** / two yearly / as required

To be reviewed on: Autumn term 2024

Thorpe Hesley Primary School EYFS - Suitable Premises, Environment and Equipment Risk Assessment

Risk Assessment Title	Outdoor and indoor spaces, furniture, equipment toys to comply with sections of EYFS
Date of Risk Assessment	September 2023
Risk Assessment Completed by	EYFS Team Leader + EYFS Team
Assessment Review Date: (Annually or sooner if required)	September 2024



a ***hazard*** is anything that may cause harm, such as chemicals, electricity, working from ladders, an open drawer etc;



the ***risk*** is the chance, high or low, that somebody could be harmed by these and other hazards, together with an indication of how serious the harm could be.



Extract from the statutory framework for the early years foundation stage

Providers must ensure that they take all reasonable steps to ensure staff and children in their care are not exposed to risks and must be able to demonstrate how they are managing risks⁶³. Providers must determine where it is helpful to make some written risk assessments in relation to specific issues, to inform staff practice, and to demonstrate how they are managing risks if asked by parents and/or carers or inspectors. Risk assessments should identify aspects of the environment that need to be checked on a regular basis, when and by whom those aspects will be checked, and how the risk will be removed or minimised.

Suitable premises, environment and equipment - Outdoor and indoor spaces, furniture, equipment and toys, must be safe and suitable for their purpose.

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1170108/EYFS_framework_from_September_2023.pdf

Specific legal requirements - Risk assessment

- ⚠ The provider must conduct a risk assessment and review it regularly – at least once a year or more frequently where the need arises.
- ⚠ The risk assessment must identify aspects of the environment that need to be checked on a regular basis: providers must maintain a record of these particular aspects and when and by whom they have been checked.
- ⚠ Providers must determine the regularity of these checks according to their assessment of the significance of individual risks.
- ⚠ The provider must take all reasonable steps to ensure that hazards to children – both indoors and outdoors – are kept to a minimum.

Statutory guidance to which providers should have regard

- ⚠ The risk assessment should cover anything with which a child may come into contact.
- ⚠ The premises and equipment should be clean, and providers should be aware of the requirements of health and safety legislation (including hygiene requirements).
- ⚠ This should include informing and keeping Adults up-to-date.
- ⚠ A health and safety policy should be in place which includes procedures for identifying, reporting and dealing with accidents, hazards and faulty equipment.

Nursery and Reception Classrooms

What are the Hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary	Action by who?
Entrance door	Children + Adults Personal safety	Door kept shut/secure at all times and checked regularly	Problems with locks/security to be reported to site manager	T/TA
Injury from electric sockets	Children + Adults Electrical shock	Talk to children about being safe around sockets.	Check with H and S about using plug socket covers.	T/TA
Trapping hazard from doors	Children + Adults Physical injury	Adults to open and shut doors, finger guards in place	Children to be told not to open and shut main doors with access to outside	T/TA
Fire signage	Children + Adults Personal safety	Ensuring adequate signage and regular evacuation practices	Continue with evacuation practices and inform site manager if signage unclear/damage/need replacing	T/TA Caretaker
Tripping / slipping due to poor flooring	Children + Adults Physical injury	Daily checks of flooring and issues reported to site manager	Tears, rips or uneven flooring to be reported to site manager	T/TA
Ineffective heating / ventilation	Children + Adults Unhygienic	Monitor heating and level of ventilation	Inform site manager of any problems or concerns. Add ventilation by opening windows as required	T/TA
Tripping / injury due to trailing wires and cables	Children + Adults Physical injury	Ensure cables are safely secured and out of reach	Daily checks. Reinforce message that children are not to touch cables	T/TA
Contractors working on the premises	Children + Adults Physical injury	Areas to be cordoned off, contractors to be signed in	Prior to visit procedures are put in place with contractors. All contractors are DBS checked.	T/TA

What are the Hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary	Action by who?
Sand on floor	Children + Adults Slipping hazard , physical injury	Floor swept regularly , sand sieved for any foreign/hazardous objects- sand not returned to container after spillage	Change the sand regularly and clean the container Children to be encouraged to be aware of safety around sand	T/TA
Water on floor	Children + Adults Slipping hazard , physical injury	Floor mopped as excess spillage occurs	Water is changed daily/as necessary and container is cleaned Children to be encouraged to be aware of safety around sand	T/TA
Scissors	Children + Adults Physical injury	Children are shown safe ways to handle and store scissors and usually under supervision when in area	Staff encourage safe storage and scissors checked that they are fit for purpose	T/TA
Tools	Children + Adults Physical injury	Children are shown safe ways to handle and store tools and usually under supervision when in area	Staff encourage safe storage and tools checked that they are fit for purpose Pencils are to be stored flat.	T/TA
Spillages of waste and accidents by children in toilet area	Children + Adults Slipping hazard , physical injury, disease/illness	Toilet area and sinks checked regularly throughout each session and cleaned as necessary	Staff to use allocated spillage mops located in cleaners cupboard.	T/TA
Unhygienic surfaces	Children + Adults Disease/illness	Surfaces are cleaned regularly and sprayed with anti-bacterial spray before food activities		T/TA
Exits impeded by equipment	Children + Adults Fire hazard	Keep the exits as clear as possible	Children made aware of need to keep exits clear and safe	T/TA
Toys left on floor	Children + Adults Tripping hazard	Children are encouraged to put toys they have been using away when they have finished with them	Adults to regularly check area for toys on floor in the thoroughfare	T/TA
Slipping injury due to sand/water/paint or play dough on floor	Children + Adults Physical injury	All spillages are swept/mopped up as soon as they occur	Checks to be made regularly to ensure there is no slipping hazard	T/TA
Unsuitable storage of equipment not accessed by children	Children + Adults Physical injury	Equipment stored safely in boxes or cupboards	Checks to make sure equipment is safely stored and not at height	T/TA



What are the Hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary	Action by who?
<i>Unhygienic use of sand and water</i>	<i>Children + Adults Unhygienic</i>	<i>Sand and water changed regularly and checked for sharp/foreign objects , containers cleaned regularly</i>	<i>Children to be informed of the need for hygiene procedures such as washing hands Children encouraged to be responsible for own cleanliness</i>	<i>T/TA</i>
<i>Insecure door</i>	<i>Children + Adults Personal safety</i>	<i>Door kept shut/secure at all times and checked regularly</i>	<i>Problems with locks/security to be reported to site manager</i>	<i>T/TA</i>
<i>Poor Cleanliness of fabrics and cushions and carpets</i>	<i>Children + Adults</i>	<i>Covers washed regularly</i>	<i>Covers to be replaced when worn out/ripped</i>	<i>T/TA</i>
<i>Protruding objects at eye level</i>	<i>Children + Adults Physical injury</i>	<i>Checks made to identify hazards</i>	<i>Check to be done daily as part of daily assessment and hazard removed</i>	<i>T/TA</i>
<i>Sharp edges / corners</i>	<i>Children + Adults Physical injury</i>	<i>Children made aware of edges and corners</i>	<i>Check to be done daily as part of daily assessment and hazard removed</i>	<i>T/TA</i>
<i>Fire doors</i>	<i>Children and adults</i>	<i>Fire doors and checked by caretaker.</i>	<i>Some fire doors open easily. Bolts have been placed on the fire doors and staff need to check they have been unbolted in a morning. Fire doors are bolted overnight only.</i>	<i>Caretaker T/TA</i>
<i>Pencils in trays and transported</i>	<i>Children and adults</i>	<i>Pencils are kept in trays and children are shown how to transport them around the classroom.</i>	<i>Ensure that not pencils are kept in upright containers.</i>	<i>T/TA</i>

Food Preparation Area – General access not allowed by children

What are the Hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary	Action by who?
<i>Knives and sharp implements</i>	<i>Children + Adults Physical injury</i>	<i>Sharp equipment to be stored in drawers and cupboards</i>	<i>Children not to be allowed in kitchen areas.</i>	<i>T/TA</i>
<i>Kettle</i>	<i>Children + Adults Scalding/burning injury</i>	<i>Kettle to be stored on units away from the edges</i>	<i>Children not to be allowed in kitchen areas.</i>	<i>T/TA</i>
<i>Cooker/oven</i>	<i>Children + Adults Scalding/burning injury</i>	<i>Children to stand safe distance away from cooker</i>	<i>Cooker to be supervised by an adult at all times.</i>	<i>T/TA</i>
<i>Electrical appliances</i>	<i>Children + Adults Electrical shock</i>	<i>Appliances to be safely stored and checked on a regular basis</i>	<i>Children not to be allowed in kitchen areas.</i>	<i>T/TA</i>
<i>Cooking utensils</i>	<i>Children + Adults Physical injury</i>	<i>Utensils to be stored safely in drawers or cupboards</i>	<i>Children not to be allowed in kitchen areas.</i>	<i>T/TA</i>
<i>Fridge (correct storage of food, in date etc.)</i>	<i>Children + Adults Ill health</i>	<i>Food/drinks/medicines to be correctly store in fridge</i>	<i>Food/drinks to be checked regularly Temperature log is kept.</i>	<i>T/TA</i>
<i>Fire blanket</i>	<i>Children + Adults</i>	<i>Ensure that there is a fire blanket in nursery.</i>	<i>Adults know where the fire blanket is located and how to use it</i>	<i>T/TA</i>
<i>Use and storage of cleaning materials / other substances</i>	<i>Children + Adults Poisoning, eye contamination, skin irritation</i>	<i>All cleaning materials to be stored in cupboards and not left out on unit tops</i>	<i>Children not to be allowed in the kitchen area.</i>	<i>T/TA</i>
<i>Hot drinks</i>	<i>Children and adults</i>	<i>Hot drinks to be made in covered thermos cups.</i>	<i>Drinks to be kept in the kitchen area</i>	<i>T/TA</i>
<i>Kitchen area entrance</i>	<i>Children and adults</i>	<i>The entrance to the kitchen area has a sliding lock.</i>	<i>Ensure that the kitchen area lock is shut at all times when children are present</i>	<i>T/TA</i>

Outdoor Play Area

What are the Hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary	Action by who?
<i>Gates , locks and hinges</i>	<i>Children + Adults Trapping hazard , physical injury</i>	<i>Gates , hinges and locks checked daily by site manager</i>	<i>Children to be supervised outside at all times and encouraged to stay away from gates</i>	<i>T/TA</i>
<i>Poor condition of tarmac surfaces</i>	<i>Children + Adults Tripping hazard</i>	<i>Surfaces regularly checked</i>	<i>Surfaces to be cleared and checked and issues reported</i>	<i>T/TA</i>
<i>Grassed area swept for unwanted objects, broken glass, animal faeces , small holes etc.</i>	<i>Children + Adults Tripping hazard , physical injury</i>	<i>Checks of grassed areas carried out daily</i>	<i>Children to be supervised outside at all times and grassed areas maintained in good condition</i>	<i>T/TA</i>
<i>Poor maintenance of garden furniture</i>	<i>Children + Adults Physical injury</i>	<i>Garden furniture condition checked on regular basis</i>	<i>Condition checked and maintenance issues reported to site manager</i>	<i>T/TA</i>
<i>Poor location of garden furniture</i>	<i>Children + Adults Tripping , falling hazard , physical injury</i>	<i>Play equipment stored safely and checked on a regular basis</i>	<i>Safe location of equipment to be considered</i>	<i>T/TA</i>
<i>Sand pits</i>	<i>Children + Adults Physical injury Hygiene</i>	<i>Sand changed on regular basis and checked for sharp/foreign objects Children encouraged to wash hands after working in sandpit</i>	<i>Children to be supervised outside at all times and continued to be informed of the need for hygiene procedures after use</i>	<i>T/TA identified</i>
<i>Water containers</i>	<i>Children + Adults Hygiene Physical injury</i>	<i>Water in container to be changed regularly and container checked for sharp/foreign objects before use</i>	<i>Children to be supervised outside at all times and continued to be informed of the need for hygiene procedures after use</i>	<i>T/TA</i>
<i>Storage of outside tools and equipment</i>	<i>Children + Adults Tripping hazard Physical injury</i>	<i>Maintenance of play shed/garage to be checked regularly , equipment and tools stored safely within it Equipment to be stored safely in storage shed/garage and children to have no access to it</i>	<i>Children to be made continually aware of hazards within play shed and to be reminded that they are not allowed into storage shed/garage</i>	<i>T/TA</i>
<i>Use of outside tools and equipment</i>	<i>Children + Adults Physical injury</i>	<i>Tools and equipment to be stored safely in outside storage shed and children to be supervised when using them</i>	<i>Ensure children shown and reminded about correct use of tools and equipment to prevent injury/accidents</i>	<i>T/TA</i>
<i>Plants</i>	<i>Children + Adults</i>	<i>Checks to be made regularly on plants growing in outside areas</i>	<i>Children told to wash hands when handling plants</i>	<i>T/TA</i>
<i>Weeds/ Berries</i>	<i>Children and adults</i>	<i>Regular checks that weeds and berries are not accessible in the outdoor area.</i>	<i>Staff to remove any weeds or berries that and report larger jobs to the site manager.</i>	<i>T/TA</i>
<i>External Fencing</i>	<i>Children and Adults</i>	<i>Children are monitored when using the outdoor areas. External open fencing onto a public park means that strangers can approach the fence.</i>	<i>Children to be moved away from outdoor area if anyone approaches the fencing and this needs to be reported to ELT.</i>	<i>T/TA</i>

What are the Hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary	Action by who?
<i>Den building equipment</i>	<i>Children + Adults Tripping hazard , physical injury</i>	<i>There is adequate space to move around the den building. Equipment is checked regularly. Weather conditions are monitored and acted upon. i.e. if it is a windy and rainy days the den equipment maybe used inside only.</i>	<i>Children's behaviour to be monitored closely and children have the safe use of equipment explain regularly.</i>	<i>T/TA</i>
<i>Ropes, washing line and bungee cords</i>	<i>Children and Adults Tripping hazard , physical injury</i>	<i>Weather conditions are monitored and acted upon. There is adequate space to move around freely.</i>	<i>Children's behaviour is managed inline with schools policy.</i>	<i>T/TA</i>
<i>Plastic crates</i>	<i>Children and Adults Tripping hazard , physical injury</i>	<i>The ground is firm and free of loose items that may give way The crates are selected to ensure there are no holes in the sides or base that would cause fingers to become stuck in them. The resource is children prior to and during use for wear and tear. There is adequate space to more around freely</i>	<i>Children are discouraged from climbing on staked crates more than two high. Children are discouraged from building towers taller than themselves.</i>	<i>T/TA</i>
<i>Mud kitchen</i>	<i>Children and Adults Illness from soil</i>	<i>Ensure good practise is modelled by peers and staff on how to work in the mud kitchen.</i>	<i>Children to wash hands after working in the mud kitchen.</i>	<i>T/TA</i>
<i>Pegs</i>	<i>Children Physical nips</i>	<i>Ensure good practise is modelled by peers and staff.</i>	<i>Children are aware of the expectations of how to use the equipment safely.</i>	<i>T/TA</i>
<i>Wooden poles and planks</i>	<i>Children and Adults Tripping hazard , physical injury</i>	<i>Weather conditions monitors and acted upon. The resource is children prior to and during use for wear and tear. There is adequate space to more around freely</i>	<i>Children discourages from carrying poles /planks horizontally. Children to play with the poles in designated areas only.</i>	<i>T/TA</i>

Snack Area/Nursery Lunch Area

What are the Hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary	Action by who?
<i>Chocking on fruit – snack</i>	<i>Children</i>	<i>Adults present at all times when children are eating.</i>		<i>T/TA</i>
<i>Fridge</i>	<i>Children + Adults Physical injury</i>	<i>Adults to check fridge temperatures.</i>		<i>T/TA</i>
<i>Tripping / slipping due to spillages</i>	<i>Children + Adults Physical injury</i>	<i>Flooring checked regularly and all spillages moped up immediately</i>	<i>Children to be informed that they must report all spillages to a member of staff.</i>	<i>T/TA</i>
<i>Unhygienic/ dirty equipment</i>	<i>Children + Adults Unhygienic</i>	<i>Children informed of correct use of equipment and it's changed/cleaned regularly</i>	<i>Equipment to be replaced when damaged</i>	<i>T/TA</i>
<i>Milk in fridge out of date</i>	<i>Children + Adults Physical injury</i>	<i>Check to be done daily as part of daily assessment</i>		<i>T/TA</i>
<i>Allergies</i>	<i>Children and adults</i>	<i>Children with allergies are identifies and medicines/protocol is in place.</i>	<i>Emergency procedure to be followed</i>	<i>T/TA</i>
<i>Tables</i>	<i>Children and adults</i>	<i>Tables to be cleaned before and after eating with an antibacterial spray.</i>		<i>T/TA</i>



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Toilets / Bathrooms

What are the Hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary	Action by who?
<i>Injury from unregulated water temperature when hot water taps are on for any length of time</i>	<i>Children + Adults Scalding/burning</i>	<i>Automatic push taps that turn off after time. These are due to be replaced with lever taps. Children made aware of need for taps to go off</i>	<i>Checks to be made that taps are off</i>	<i>T/TA</i>
<i>Soap /water spills</i>	<i>Children + Adults Slipping</i>	<i>Soap on sinks and picked up as soon as on floor , excessive water spills mopped up</i>	<i>Regular checks of toilet areas and large groups of children to be supervised when in there</i>	<i>T/TA</i>



Other Areas

What are the Hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary	Action by who?
<i>Medicines</i>	<i>Children + Adults</i>	<i>Follow the whole school medicine policy. Inhalers and other medicines to be kept in first aid cupboard in the kitchen area and other medicines to be kept in the fridge.</i>	<i>Daily log to be kept of medicines administered.</i>	<i>T/TA</i>
<i>Team Teach</i>	<i>Children + Adults</i>	<i>Dynamic risk assessments are made for children not on behaviour plans. Children who are on behaviour plans staff follow the risk assessment for each child.</i>	<i>In emergency situations T/TA to notify ELT and another member of staff who is team teach trained to support. The rest of the children in class to be removed from the classroom if needed.</i>	<i>T/TA</i>
<i>Flight risk</i>	<i>Children and adults</i>	<i>Children who have one to one support are monitored for potential risks. When external gates are open at the beginning and end of day they remain with the child they support. This includes dinnertimes and fire drills.</i>	<i>ELT to be notified and staff to follow the missing children policy.</i>	<i>T/TA</i>